



Cyngor Addysgu Cyffredinol Cymru
General Teaching Council for Wales

SYSTEM FOR ELECTION OF CHAIRPERSON AND DEPUTY CHAIRPERSON OF COUNCIL

The General Teaching Council for Wales will elect a Chairperson and a Deputy Chairperson.

At least one of the two posts of Chairperson and Deputy Chairperson must be held by a registered teacher. The Chairperson and Deputy Chairperson will normally serve co-terminous two year terms of office.

Job Description and Person Skills required for the posts of Chairperson and Deputy Chairperson

Person Skills

The Chairperson and Deputy Chairperson should have:

- a genuine understanding and sympathy for the development of professional standards in education;
- experience of the best practice in corporate governance;
- good communication skills and the capacity to represent the Council publicly and notably to the National Assembly itself;
- a commitment to supporting a coherent and practical vision shared by the Council, the wider profession, and others with an interest to education, to help establish Wales as an outstanding place in which to teach and learn.

Job Description

The Chairperson and Deputy Chairperson will be responsible for:

- creating and maintaining a high public profile for the Council, involving public speaking and undertaking engagements and visits;
- developing relationships with others in the education world in Wales;
- chairing meetings of Council and relevant committees;
- working closely with the Chief Executive to provide strategic leadership of the Council, providing a key interface with Government and a focus for the media;
- within the delegated powers set out in Standing Orders, to take such action as is necessary in the best interest of the Council administering its relevant work.

System for the election of Chairperson and Deputy Chairperson of Council

Two separate elections will be held with the process for the election of the Deputy Chairperson commencing after the announcement of the result of the election of the Chairperson.

Nominations

1. A candidate for election to the post of Chairperson or Deputy Chairperson of Council must be a member of the General Teaching Council for Wales.
2. Candidates must be nominated by a member of the General Teaching Council for Wales and seconded by another member of Council.
3. Nominated candidates must give their permission for their names to be put forward for election on the nomination forms.
4. A candidate for the post of Deputy Chairperson must be a registered teacher, if the person elected as Chairperson is not a registered teacher.
5. The Returning Officer will be the Chief Executive of the Council.
6. Nominations for the post of Chairperson or Deputy Chairperson must be submitted to the Returning Officer by dates set by him. If only one nomination is received for a post, the Returning Officer will declare that candidate to have been elected.

Electoral System

7. The Returning Officer shall arrange for a secret ballot by all members of Council of the nominations received by the closing dates for receipt of nominations.
8. The electoral system will be the Alternative Vote system. For each election, each member will be able to rank their candidates in an order of preference by marking on the ballot paper a '1' next to their favoured candidate, a '2' next to their second favoured candidate, and so on.
9. The candidate who receives a majority of the vote will be declared to have been elected by the Returning Officer. If no candidate receives more than 50% of the vote, the second choices for the candidate at the bottom are redistributed. The process will be repeated until one candidate receives an absolute majority.
10. Counting of votes will take place by an independent third party in the presence of the Returning Officer.
11. The Returning Officer will declare the result of each election by post to all members of Council as soon as the election result is known.

Election Timetable

Timetable for election of Chairperson

Mid – Late March	Request for nominations issued (3 week period for return)
Mid April	Final date for nominations to be received by Returning Officer
Mid April – Early May	Ballot period (2 weeks)
Early May	Count of votes and announcement of result
May-August	Chairperson Elect shadowing of incumbent
1 September	Period of office commences

Timetable for election of Deputy Chairperson

Early May	Request for nominations issued after election of Chairperson (3 week period for return)
Late May	Final date for nominations to be received by Returning Officer
Mid June	Ballot period (2 weeks)
Late June	Count of votes and announcement of result
July-August	Deputy Chairperson Elect shadows work of incumbent Deputy Chairperson
1 September	Period of office commences

The Returning Officer should take into account the timing of school term dates when setting the specific timetable for an election.

Time Commitment and Reimbursement

Time Commitment

The time commitment of the Chairperson is not expected to exceed on average two days per week. The time commitment of the Deputy Chairperson is not expected to exceed on average two days per month. However, there are times when less time commitment is required and periods when this might be exceeded.

Reimbursement

For a Council member who is employed, the members' employer will be reimbursed for their existing salary and on-costs. This will operate in a manner similar to a secondment whereby the member will continue to be paid by their employer and the Council will recompense the employer (including reimbursing the employer for payments to NI and superannuation).

For a Council member who is self-employed or who is not employed, a daily rate will be paid as an honorarium. The figure will be set at £250 per day for the Chairpersons and £175 per day for the Deputy Chairperson. These figures will be reviewed annually.